



BONITA UNIFIED SCHOOL DISTRICT COMPLAINT FORM

This form may be used to file a complaint with respect to District or school policies or procedures, or the conduct of an employee of the District. A complaint may be filed anonymously. However, if a response is desired, you should complete the information below and indicate that you would like a response.

Section I: Complainant Information and Request for Response

If you wish to remain anonymous, please leave this section blank and complete only Section II

Name: _____

Address: _____

City: _____

Zip: _____

Home Phone: _____

Cell Phone: _____

E-Mail Address: _____

Response Requested: YES NO

Section II: Location and Explanation of Complaint

Background Information:

Who was involved (if applicable)? _____

Date Issue Occurred: _____

Location Issue Occurred: _____

Written Explanation

In the space provided below, please provide a written explanation describing the complaint. Additional pages may be attached to this form if needed.

Have there been prior attempts to resolve this complaint? If so, please describe them below:

What is the desired solution for this issue?

Date this complaint was submitted

Signature (leave blank if you wish to remain anonymous)

For Office Use Only

Category	<input type="checkbox"/> General
	<input type="checkbox"/> BP 1312.3 (Uniform Complaint Procedure)
	<input type="checkbox"/> BP 1312.4 (Williams – refer to separate form)